Executive Council Meeting Minutes
December 13, 2025
Waycross Camp & Conference Center

These are official minutes, approved at the January 31, 2026 meeting of the Executive Council.

Members present: The Rt. Rev. Jennifer Baskerville-Burrows, Canon Brendan O'Sullivan Hale, The Rev. Canon Giulianna Cappelletti Gray, The Rev. Allen Rutherford, Mr. Mike Staubitz, The Rev. Adam Pierce, Ms. Louise Boling, Rev. Spencer Ruark, Mr. Steve Lawson, Mr. Benjamin Sapp, The Rev. Jennifer Oldstone-Moore, Ms. Natalie Rodriguez, The Rev. Karen Sullivan, The Rev. C. Davies Reed, Canon Mariann Scott, Mr. Greg Seamon, The Rev. Jim Said, Ms. Connie Betts

Members in absence: The Rev. Dr. Jason Haddox

Standing Committee: The Rev. Holly Rankin Zaher, Mr. George Eastman, The Rev. Monique Ellison, Mr. Greg McClure, The Rev. Bradley Pace

Neighborhood Conveners: Ms. Sheila White, The Rev. Ben Sternke, Cindy Wood, The Rev. Brown Mujete, Dorothy Hitchins, The Rev. Kelsey Hutto-Ford, Tina Goodlander

Guest: Ms. Sara Gunter, Executive Director Waycross Camp & Conference Center

The meeting was called to order by The Rt. Rev. Jennifer Baskerville-Burrows at 9:36. Bishop Jennifer welcomed members of the Standing Committee and Neighborhood Conveners who were in attendance at the Leadership Retreat. She also explained that the meeting would be abbreviated due to impending weather conditions.

Financial

Canon Brendan O'Sullivan-Hale presented two Housing Allowance Resolutions for 2025 for The Rev. Carolin Frueh, Good Shepard ($9,839.92) and The Rev. Canon Giulianna Cappelletti Gray ($62,400). He noted that this does not impact the budget. This is simply for payroll purposes. A motion was made to approve the resolution by The Rev. C. Davies Reed, and was seconded by The Rev. Allen Rutherford. PASSED UNANIMOUSLY without abstentions.

Canon Brendan discussed the 2026 Compensation Cost of Living increase for clergy. He recommended a 2.8% minimum increase for salaries. The supply fee for clergy will remain at $165. Ms. Louise Boling motioned to approve and Canon Mariann Scott seconded. After discussion, Mr. Steve Lawson moved to change the salary increase to 3% and the Rev. Reed seconded the motion. With no further discussion, the motion PASSED UNANIMOUSLY with no abstentions.

Canon Brendan presented a proposed loan repayment structure for Good Samaritan Church. He reviewed the history of the building purchase in 2024. The loan included $1.35 million for the purchase and $300,000 for capital improvements. The Investment Finance Commission recommended $735,000 repayment and forgiveness of $900,000 of loan. They encourage Good Samaritan to repay the interest free loan as quickly as possible.

- Loan A retroactive to the new year. $15,000 repayment which is already paid.
- Loan B 5-year loan 0% for one year. This can be reconsidered after that to reflect actual loan at 7%.
- Loan C $900,000 loan with no intention of repayment. This loan will be forgiven when all other loans are repaid and the property continues to be held by the diocese.

Canon Brendan presented the resolution and The Rev. Karen Sullivan seconded. The resolution PASSED with no objection. The Rev. Jim Said and Ms. Natalie Rodriguez abstained from voting.

Waycross Update

Canon Brendan and Ms. Sarah Gunter presented an update on Waycross finances. Ms. Gunter made a request for $90,000. The Rev. Reed moved to provide Waycross Camp and Conference Center with $90,000 before the end of the calendar year from the diocesan budget. Canon Mariann Scott seconded the motion. After discussion, Canon Scott called a question. PASSED UNANIMOUSLY without abstentions.

Adjournment

The Rt. Rev. Jennifer Baskerville-Burrows adjourned the meeting at 10:17 a.m.

Respectfully submitted,

Connie Betts
Secretary of the Executive Council
Secretary of the Diocese

2026 Executive Council Meeting Dates

January 31, 2026 (Zoom)
March 28, 2026 (Waycross)
May 30, 2026 (Waycross)
July 18, 2026 (Zoom)
September 12, 2026 (Waycross)
December 11-12, 2026 Joint Retreat with Standing Committee and Neighborhood Co-Conveners (Waycross)

Members will be asked to confirm their attendance in advance of the meeting. This is to determine if the required quorum will be met and assists in planning room setup and meals.