

Executive Council Meeting
December 14, 2019
Waycross Camp and Conference Center

These minutes were approved by Executive Council at the 1/18/2020 meeting.

The business meeting of the Executive Council was called to order at 1:04 PM by Bishop Jennifer Baskerville-Burrows. In the absence of Janet Brinkworth, the Bishop appointed Sean Sullivan as acting secretary.

The following actions were taken:

Organizing for Business

The minutes for the 10/26/19 EC meeting were reviewed. No corrections were requested.

MOTION (C. Davies Reed/Holly Zaher): to accept the 10/26/19 minutes as printed. PASSED.

Review of Diocesan Mission and Executive Council Norms

Members reviewed the current Diocesan Mission and norms for the work of Executive Council, and the Bishop led a discussion about these. Numerous points were covered, in particular about reporting Executive Council business to the neighborhoods. Canon Brendan O’Sullivan-Hale said that, technologically, an email “blast” is possible. Bishop Jennifer also said that Executive Council minutes are available on the diocesan website.

Council members also expressed some interest in expanding the 2nd norm (“Do the good work that God has given us to do . . .”) and discussing how we hold confidentiality as a Council.

The Bishop said the “norms” statement could be recrafted for review during the January meeting.

Leadership and Diocesan Updates

Bishop Jennifer informed the Council of the following;

- The Rev. Dave Guilfoyle has resigned from Executive Council. Although he is still canonically resident, he is now serving as a deacon in the Diocese of Southern Ohio.
- Jen Phelps, a member of Trinity, Indianapolis, will begin serving as Transition Officer beginning in mid-January of 2020.
- The Bishop’s visitation schedule through 2021 is now on the diocesan website.
- Victoria Hoppes is leaving the diocesan and Waycross staffs. Bishop Jennifer said that Victoria provided a detailed list of details in place and that the Waycross camping season for 2020 is covered. Youth ministers from around various parishes will help support this ministry for now.

Canon Brendan reported the following:

- Annual enrollment for eligible clergy and staff is now complete. The majority of participants chose the new plan. Changes in providers are in progress.
- Yearend cleanup still to be done:
 - St. Paul’s, Jeffersonville, is now caught up on their apportionment.
 - A conversation with Trinity, Anderson, will happen after the beginning of the year.

- St. John's, Speedway, is now worshipping at Brickyard Crossing at the Indianapolis Motor Speedway. Canon Brendan emphasized that the congregation is still functioning as a parish.

Financial

Treasurer's Report:

Treasurer Laurel Cornell presented the Treasurer's Report (attached) She also announced that a diocesan audit committee is being formed and volunteers from within and outside of Executive Council are being sought.

MOTION (Reed /Michael McGraw): to accept the Treasurer's Report. PASSED.

Housing allowance resolution:

Canon Brendan presented 2020 housing resolutions for the Rev. Dr. Hilary Cooke, the Rev. Dr. Gray Lesesne, the Rev. Dr. Charles Allen, and the Rev. Canon Kristin White. All other housing allowances are currently unchanged but may come before Executive Council for future action.

MOTION (Reed/Rebecca Nickel): to adopt the 2020 Housing Allowances as presented. PASSED.

St. James apportionment:

Canon Brendan submitted a resolution to adjust the 2020 apportionment for St James, Vincennes, due to a mix of factors in the 2017 and 2018 parochial reports. C. Davies Reed noted the budget will now be out of balance.

MOTION (Frank Impicciche/Zaher): to adjust the St. James, Vincennes, 2020 apportionment due from \$11,501 to \$10,872. PASSED.

St. George's apportionment:

A resolution was presented that authorized a refund of apportionment payments by St. George's, West Terre Haute, due to an overstatement of net operating income in 2015.

MOTION (Reed/McGraw): to authorize a refund of \$2,698.47 to St. George's, West Terre Haute, from the general operating funds of the diocese. PASSED.

Waycross line of credit:

Canon Brendan presented a resolution to the Council to update and increase a line of credit to Waycross.

MOTION (Impicciche /Reed): to authorize the Foundation Fund to issue a new promissory note to Waycross replacing the existing line of credit, with an amount of up to \$350,000, with a monthly variable interest rate of 90-day Treasury Bills plus 0.5%, and a maturity date of September 30, 2022, with the additional stipulation that Waycross report on its financial status to the Investment Finance Committee (IFC) at its first meeting of each year beginning in 2021.

In discussing the motion, Waycross Board member Christopher Beasley said that Waycross has had \$400,000 in operating losses since 2018. The board has implemented a strategic plan through 2024. They anticipate beginning to repay the line of credit in 2021.

C. Davies Reed and Lara Dryer explained the process for reviewing the line of credit request and the IFC's role in it, especially in gathering details between its October and December meetings. The Treasurer said that the IFC pressed for more details plus a 3-5 year projection of income and expenses. She also said the IFC makes sure that requests from parishes, etc., are ready to be considered.

MOTION PASSED (1 abstention).

Online account access:

Canon Brendan requested support for a resolution to allow online access to certain investment accounts.

MOTION (Reed/ Impicciche): to authorize Treasurer Laurel Cornell and Canon Brendan O'Sullivan Hale to have online access to the investment accounts of the diocese held at JP Morgan Chase, said authorization to supersede any prior resolutions. PASSED.

Financial statements:

In response to a question, Canon Brendan said the Episcopal Fund for Human Need (EFHN) is in deficit (approximately \$12,000). EFHN agencies have already been informed that there will be no grants in 2020. The Bishop said that Executive Council should be discussing the larger issue of supporting EFHN.

2021 budget:

C. Davies Reed said that the schedule relating to the formation the 2021 diocesan budget should be ready by January.

Other

The Bishop led a discussion on setting the EC meeting agenda and how best to do that. Discussion items included using a share online document as a tool, the nature of the work of Council, and possibly appointing/electing an Executive Council vice-president.

There being no further business, the meeting was adjourned at 2:24 PM.

The next meeting is a Zoom conference call on January 18, 2020.
Members were also provided with a schedule of all 2020 meetings.

Respectfully submitted,

Sean Sullivan

Secretary of the Diocese

Acting Secretary to Executive Council