

**DRAFT MINUTES
EXECUTIVE COUNCIL MEETING
EPISCOPAL DIOCESE OF INDIANAPOLIS
Waycross Camp and Conference Center
April 19, 2008**

Those in attendance:

Ms. Debbie Asberry, Consultant, The Rev. Peder Berdahl, Canon to the Ordinary, The Rev. Thomas Blake, The Very Rev. Stephen Carlsen, The Rev. Charles Carpenter, Ms. Karen Dorfman, Ms. Sue Heady, Ms. Amy Decker-Hulsey, The Rev. Steve Fales, The Rev. Richard Godbold, Mr. Gordon Hershey, Dr. Bob Hogan, Ms. Sally Pedersen, Mr. Ronald Thieme, Mr. Ted Todd, The Rev. Edward Tourangeau, The Rt. Rev. Catherine Waynick, The Rev. Bill Wieland, Mr. Tom Wood, Treasurer

Those absent:

Ms. Marsha Gebuhr, Canon for Administration, Ms. Monteen Elliott, Mr. George Plews, Chancellor, The Rev. Walter Sherman.

Debbie Asberry opened the meeting at 9:10 am with prayer and Bishop Waynick asked everyone to do a short check in.

Minutes of the November 16-17, 2007 meeting were accepted with corrections.

Implications of what was heard/what was learned from the Regional Meetings:

- Move from scarcity model to one of abundance
- Mission mindedness
- Usual issues of distance and time
- Desire to share resources across the Diocese
- Some Parishes are gathering and collaborating
- The Executive Council needs to be in the "field" more

The Executive Council agreed that they need more exposure to the Diocese and one of the ways we can do this is to have an "Executive Council" page on our web site and **each member of the Executive Council should forward to Sally Cassidy via e-mail Cassidy@indydio.org an image of themselves and a biography by May 1st**. This is also where the Minutes of the meetings and other documents will be posted.

The flow chart that Steve Fales worked up last October for Diocesan Convention was handed out. (one will be attached to the minutes filed in the Diocesan Office). Our overarching responsibility as the Executive Council is Stewardship!

The Executive Council unanimously agreed to empower its members and organized into the following Provisional Sub-Groups that they will work along side one another. There will be overlap with each group.

Administration & Budget

The Rev. Steve Fales (Convener)
The Rev. Ed Tourangeau
Sally Pedersen
The Rev. Charles Carpenter
Gordon Hershey

Tom Wood (Ex-officio)
Marsha Gebuhr (Resource)

Congregation & Community Life

The Rev. Bill Wieland (Convener)
Karen Dorfman (?)
The Rev. Tom Blake
Amy Decker-Hulse

The Rev. Peder Berdahl (Resource)
The Rev. Debra Kissinger (Resource)
Kathy Copas (Resource)

Local/Global Mission & Outreach

Sue Heady (Convener)
The Very Rev. Steve Carlsen

The Venerable Alice Goshorn
EFHN member/s
Global Mission member/s

Exploration/Promise Opportunity

Bob Hogan (Convener)
The Rev. Richard Godbold
Ted Todd
Ron Thieme
Karen Dorfman (?)

It was resolved that young people (college students, member of congregations 35 years and younger, etc.) from all Parishes should help to populate all of these sub-groups. Every member of the Executive Council needs to identify at least one younger person in their Congregation willing to volunteer to be a member of one of the sub-groups.

Passed Unanimously.

All of these groups will overlap!

Members that still need to be assigned:

Monteen Elliott
The Rev. Walter Sherman

(Bishop Cate will approach them and ask them what sub-group would they serve on.)

Each Sub-group will commit to a way of communications within sub-group and then getting back to the whole before leaving today.

Steve Fales requested that the **Waycross Presentation from April, 2007 will be sent to all members.** (Sally Cassidy to do via e-mail).

Break for lunch 11:30 am – back at 12:30 pm

Executive Council Structure:

It was unanimously agreed that the Executive Council elect a Vice-Chair. If the Bishop were not able to be present to chair the meeting the Vice-Chair would preside. Along with conveners of the sub-groups, this person would help to plan the agenda. Steve Fales declined a nomination because in October he will be rotating off. Karen Dorfman nominated Ed Tourangeau. Ed accepted a provisional election as Vice-Chair Pro-Tem, which he will not agree to until he has had the opportunity to meet with the Bishop privately at a different time. There were no other nominations. It was moved that for the time being Fr. Ed Tourangeau would serve as Vice-Chair of the Executive Council. It will NOT go on the web site until there has been e-mail conversation and ratification. **Unanimous Consent.**

Bishop took leave at 1 PM.

Karen Dorfman's question about investments and return on investments is being asked of the Diocesan Finance & Investment Committee and they will get back to her.

Meeting turned over to the Treasurer, Tom Wood.

Tom distributed via e-mail the financial statements for year-end 2007, January 2008 and February 2008.

Asked if there were any questions.

Question: Why did we end up with a surplus at year-end?

Response: Primary reason was some additional income as well as budget savings.

The financial reports were accepted subject to audit.

A motion was presented on behalf of the Investment & Finance Committee to divide the Special Fund into two asset classes, one growth orientated and one income orientated, to better serve those accounts within the Special Fund designated for growth or income.

Passed Unanimously.

A motion was presented on behalf of the Investment & Finance Committee to merge Special Fund #10 Episcopal Housing, Fund #26, Seymour Fund, Fund #3, St. Matthias Fund, into Fund # 83 and the name of this fund be changed to "The Congregational Development Fund". Furthermore, the quarterly income from Fund #76, The Bishop Francis Bequest, is to be transferred to Fund #83.

Passed Unanimously.

The Investment & Finance Committee recommends to the Executive Council that the amount of investment draw to be used for the 2009 Budget be 5% of the average market value of the Unrestricted Fund for 2006 and 2007. This creates a dollar amount of \$1,705,718.00.

Passed Unanimously.

The Investment & Finance Committee recommends to the Executive Council that the Chase Bank Loan for St. Mark's Plainfield be renewed.

Passed Unanimously.

The Investment & Finance Committee urges the Executive Council to study and make recommendations regarding the Designated Funds that have grown over the years. **This was referred to the Administration & Budget sub-group.**

Other Business:

Financial Support for Peace Episcopal Church, Rockport, IN:

On recommendation of the Investment & Finance Committee and the Treasurer of the Diocese, the Executive Council to approve the following action to support the new Congregation of Peace Episcopal Church in Rockport, IN.

The Executive Council to authorize a loan of \$85,000 coming from the Land Bank Fund to purchase the property that was approved by the Standing Committee. The terms of the loan are as follows:

Length of loan 15 years; the interest will be a floating rate equal to the Diocesan Loan Program furnished by Chase Bank. Loan payments deferred until January 1, 2010.

Moved by Gordon Hershey and seconded by Richard Godbold.

Passed Unanimously.

For information purposes, the Investment & Finance Committee has asked Peace Episcopal Church to submit a proposal for property improvements, which can be supported by the Revolving Loan and Grant Fund.

It was unanimously agreed that the Executive Council needs to create a policy, which will be binding on all Diocesan Committees to respect, that if a Diocesan meeting will take longer to get to than "XX" amount of time, the Diocese can/should underwrite some kind of per-diem so a person can spend the night before at the place of the meeting. Under **the leadership of The Rev. Richard Godbold, Gordon Hershey and Sally**

Pedersen will work to create a policy and will bring it to our next meeting which will be on June 21, 2008, beginning at 10 AM (EDT) at St. John's Church, Bedford, IN.

A motion was presented on behalf of the Clergy Wellness Committee to ratify policies and guidelines for Clergy continuing education grants – secondly to have allocation of funds referred to the Administration & Budget sub-group.

Passed Unanimously.

Request from four current **Cooperating Ministries** to continue that relationship with the Diocese was turned over to **Sue Heady, Convener of the Local/Global Mission & Outreach sub –group for consideration.**

The **Congregation & Community Life sub-group will visit & study** the financial request from **St. Luke's, Cannel ton** to fix the historic building and the wall before June 21st. A report from this sub-group will be presented at the June 21st meeting. They also need to talk with the other Episcopal Congregations in the area because of their presence and they should have a sense of what this is all about.

St. Paul's New Albany – St. Paul's, Evansville – Peace, Rockport.

New Business:

It was moved that the Administration & Budget sub-group will consider the request from St. Paul's, Jeffersonville to right a grievous wrong whereby their apportionment was increased by 35% because they brought some monies into their operating budget improperly. This was verified by the auditor. They would like their apportionment re-calculated. The Administration & Budget group will make a recommendation in June.

Passed unanimously.

It was moved that the Administration & Budget sub-group study a request to help fund Parishes who might purchase ACS software for accounting to help offset the expense.

Passed unanimously.

It was moved that the Executive Council support the concept of the Rev. James D'Wolf regarding the Episcopal Service Cross but feels that the best way would be to have individual Parishes identify people who might receive these crosses and individual Parishes also purchase them for their individual congregation.

Passed unanimously.

It was moved that the comments from Fred Swing regarding co-operating ministry & property & liability insurance will be turned over Sue Heady, Convener, of the Congregation & Community Life sub-group for consideration.

Passed unanimously.

Next Steps:

1) Ted Todd will get together with Walter Sherman and start writing the by-laws for the Executive Council and will bring a draft to the June 21st meeting.

2) The Executive Council needs to ID members of their congregations 35 years of age and less, they need to have spoken with these young people to ascertain that they would have an interest in serving on one of the sub-groups. Their name, addressee, e-mail address, phone number and which group they would be interested in serving on to Sally Cassidy at the Diocesan **Office no later than June 1st.**

3) Conveners should convene sub-groups between now and June 21st to get a clear sense of your mandate – your mission – why does this sub-group exist – create a purpose statement and attend to any work that has been given to the group to do before the next Executive Council meeting.

- 4) Ed Tourangeau should send email to Jack Brockman regarding Plainfield.
- 5) How to initiate cross regional strategy – needs to be brought back and discussed and thought further about as an agenda item for the 6/21 meeting.
- 6) In June Steve Fales will bring back a motion that our point person from JP Morgan Chase come to the Executive Council and speak.
- 7) The next Executive Council meeting will be at St. John's Episcopal Church; 1219 14th Street; Bedford, beginning at 10 AM (EDT) and continuing until all business is completed.

Adjourned at 3:10 pm.

Respectfully submitted by:
Sally Cassidy

The Rt. Rev. Catherine M. Waynick, Chair